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1	<p style="text-align: center;">RISK and AUDIT PERFORMANCE COMMITTEE BUSINESS PLANNER</p> <p style="text-align: center;">The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.</p>							
2	Date Created	Report Title	Report Author	Lead Officer / Business Area	Directorate	Update/ Status (RAG)	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	9 August 2022							
4	Standing Item	Whistleblowing Updates and report on Policy & Reporting	Martin Allan	Business Manager	ACHSCP	Committee resolved on 26 April 2022: to agree that a report on Whistleblowing policy and reporting would be added to the Planner and submitted to Committee.		
5	15.06.22	ASP Inspection report	Claire Wilson / Val Vertigans	Lead social Worker	ACHSCP	Report was published on 21 June 2022.		
6	Standing Item	Internal Audit Report AC2210 - Learning Disabilities - HSCP.22.055	Jamie Dale	Chief Internal Auditor	Governance	Learning disabilities report.		
7	01.03.22	Hosted Services SLAs	Alison Macleod	Strategy and Performance Manager	ACHSCP	30/05/22 - Delayed to August RAPC to coincide with other partnerships who are delaying due to workload pressures.		
8	01.03.22	Strategic Plan Delivery Plan Dashboard (renamed from Health Intelligence dashboard) - HSCP.22.063	Alison Macleod / Michelle Grant	Lead Strategy and Performance Manager	ACHSCP			
9	21.06.22	Scotland's financial response to Covid-19	Alex Stephen	Chief Finance Officer	ACHSCP			
10	Standing Item	Review of relevant Audit Scotland reports	Alex Stephen	Chief Finance Officer	ACHSCP	None to be presented at this committee.		Incorporate into row above - this report is a reviewed audit scotland report
11	Standing Item	Board Assurance and Escalation Framework (BAEF)	Martin Allan	Business Manager	ACHSCP		D	To be deferred to align with output from Risk Workshop (15/08/22) and review of Risk appetite statement and risk register - TBC
12	Standing Item	Financial Regs Review	Alex Stephen	Chief Finance Officer	ACHSCP		D	Delay to allow time for new CFO to prepare

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13	01.03.22	Primary Care and Social Care Vacancies / Workforce Plan; Change title to workforce plan	Alex Stephen / Martin Allan / Sandy Reid / Stuart Lamberton	Chief Finance Officer / Business Manager	ACHSCP	Primary Care vacancies update was issued on 01/03/22. At RAPC on 26.04.22 Members agreed to combine these two topics into one report. 01/06/2022 - Workforce plan due to be completed by 31st July deferred to August Meeting.	D	30/06/22 - To be presented to IJB on 30 August 2022.
14	15.03.22	Audited Accounts	Alex Stephen	Chief Finance Officer	ACHSCP		D	Final Audited Accounts being presented to IJB on 11 October 2022 then to RAPC on 1 November 2022 - accounts will be ready in September 2022.
15	Standing Item	Review of Local Code of Governance	Alex Stephen	Chief Finance Officer	ACHSCP	At RAPC on 26.04.22 Members agreed to include reference to the IJB's work on Culture in the final version and to instruct the CFO to review the climate change duties and take recommendations on the implications back to RAPC. These updates to be incorporated within final audited accounts	T	These updates are to be incorporated within the final audited accounts, as above.- therefore transfer to within Audited Accounts.
16	Standing Item	Annual Governance Statement	Alex Stephen	Chief Finance Officer	ACHSCP	At RAPC on 26.04.22 Members agreed (i) to include reference to the IJB's work on Culture into Principle 1;(ii) to agree that the assurance statement would be expanded to include more explanation on procurement; and(iii) to agree to add a seminar topic on Ethical Approach to Commissioning.	T	These updates are to be incorporated within the final audited accounts, as above.- therefore transfer to within Audited Accounts.
17	27.01.22	Audit Scotland Briefing on Social Care	Alex Stephen/Claire Wilson/Anne McKenzie	Chief Finance Officer	ACHSCP		R	Email from Alex Stephen requesting addition to Planner, 07/02/2022 Alex Stephen requested that this was withheld from the 01/03/22 preagenda pack following consultation feedback, listed as postponed. Awaiting further advice on timing. - proposed Remove but CFO to advise.
18	1 November 2022							

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19	Standing Item	Internal Audit Reports	Jamie Dale	Chief Internal Auditor	Governance			
20	Standing Item	Review of relevant Audit Scotland reports	Alex Stephen	Chief Finance Officer	ACHSCP			
21	Standing Item	Strategic Risk Register	Martin Allan	Business Manager	ACHSCP	Deferred to November to coincide with work on next Strategic plan and August IJB workshop.		
22	Standing Item	OHF Report	Calum Leask	Lead Strategy and Performance Manager	ACHSCP		R	Approved within in report HSCP.21.075 at June RAPC recommendation ii) to note that learning outcomes from OHF reporting would feature within future reporting on Leadership Team Objectives and Strategic Planning. 6th June 2022 - The relevant reporting has been incorporated within the agreed delivery plan for the strategic plan 2022 -2025 as agreed at the IJB.
23	Standing Item	Directions Tracker: At RAPC on 26.04.22 Members requested that a Traffic Light system be incorporated into the Tracker.	Alex Stephen / Amy Richert	Chief Finance Officer	ACHSCP			
24	Standing Item	Whistleblowing Updates	Martin Allan	Business Manager	ACHSCP			
25		Workforce Plan	Sandy Reid / Staurt Lamberton		ACHSCP			
26	01.03.22	IJB Annual Performance Report 2020/21	Alison Macleod	Lead Strategy and Performance Manager	ACHSCP			

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27	06.07.21	Locality Plans - HSCP.21.078	Alison Macleod	Lead Strategy and Performance Manager	ACHSCP	Request from Lead Strategy and Performance Manager to defer to 01/11/22 to allow the Committee to consider this with the Annual Performance Report.		
28	10.03.22	Audit Scotland Drug and Alcohol service briefing	Simon Rayner		ACHSCP	Presented to RAPC on 23 June 2022. members agreed to an additional recommendation - to bring back the completion of the Self Assessment to Committee for further assurance. (Date TBC with Simon Rayner)		
29	01.03.22	CAMHS Update report - Young People Monitoring Report 2020-21, Mental Welfare Commission	Jane Fletcher / Amanda Farquharson			Report was approved at RAPC on 23 June 2022, with agreement that Amanda Farquharson report back to Committee: (1) following the publication of the 2021-22 Mental Welfare Commission in the Young People's Monitoring Report, due in October 2022; and (2) to update with specifics regarding gaps in services, actions and target timescales		
30	01.03.22	Self Directed Support	Claire Wilson	Lead for Social Work	ACHSCP	Moved to August 2022.		
31	28 February 2023							
32	24.08.21	Navigator project evaluation	Simon Rayner	ADP Strategic Lead	ACHSCP			
33	27.01.22	Annual Review of RAPC	Alex Stephen / Amy Richert	Chief Finance Officer	ACHSCP			
34		Approval of Unaudited Accounts	Alex Stephen	Chief Finance Officer	ACHSCP			

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35	Standing Item	Review of Financial Governance	Alex Stephen	Chief Finance Officer	ACHSCP			
36	Standing Item	Internal Audit Reports - Annual Report & IJB Performance Manangement Reporting	Jamie Dale	Chief Internal Auditor	Governance	Reports presented to RAPC on 23 June 2022 - this is an annual requirement so a date in June 2023 should be identified.		
37	23.09.21	Primary Care Improvement Plan Update	Emma King / Sarah Gibbon		ACHSCP	Presented to RAPC on 23 June 2022. Members agreed the recommendation: that a further PCIP performance update is presented to the committee in Spring 2023 (unless required by exception)		
38	22.06.2021	Justice Social Work Performance report and Justice Social Work Annual Report	Kevin Toshney/ Claire Wilson / Lesley Simpson / Liz Cameron	Lead for Social Work	ACHSCP	Annual Report. Approved by RAPC on 23 June 2022, therefore meetign date in JUne 2023 to be decided for next consideration.		
39	Standing Item	External Audit Strategy 2022/23	Michael Wilkie	KPMG	KPMG	2021/22 Strategy considered at April 2022 RAPC; spring 2023 date TBC for next consideration.		